



**Bacton**  
Primary School



**Mendlesham**  
Primary School



**MENDLESHAM**

# School Uniform Policy

## History:

| Issue No | Lead Personnel | Date Written | Approved by Trust on     | Review Date | Comments                                                              |
|----------|----------------|--------------|--------------------------|-------------|-----------------------------------------------------------------------|
| V1       | CEO            | May 2022     | July 2022                | Summer 2025 | -                                                                     |
| V2       | CEO            | Sept 2023    | 26-Sept-23<br>28-Sept-23 | Summer 2025 | Amendments made to Bacton and Mendlesham Uniform (App A and C)        |
| V3       |                | July 2024    |                          | Summer 2025 | Added details regarding second hand uniform                           |
| V4       |                | July 2026    |                          | Summer 2027 | Guidance change – Removal of self-identified gender as N/A to primary |

## Contents

| Item              | Details                                               | Page |
|-------------------|-------------------------------------------------------|------|
| 1.                | Aims                                                  | 1    |
| 2.                | Our schools' legal duties under the Equality Act 2010 | 1    |
| 3.                | Limiting the cost of school uniform                   | 2    |
| 4.                | Expectations for our school community                 | 2-3  |
| 5.                | Monitoring arrangements                               | 3    |
| 6.                | Links to other policies                               | 3    |
|                   |                                                       |      |
| <b>Appendices</b> | <b>Expectations for school uniform</b>                |      |
| A                 | Bacton Primary School                                 | 4    |
| B                 | Mendlesham Primary School                             | 5    |

### 1. Aims

This policy aims to:

- Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- Clarify our expectations for school uniform

### 2. Our school's legal duties under the Equality Act 2010

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment.

To avoid discrimination, our school will:

- Make sure that our uniform costs the same for all pupils
- Allow all pupils to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all pupils to style their hair in the way that is appropriate for school yet makes them feel most comfortable
- Allow pupils to request changes to swimwear for religious reasons
- Allow pupils to wear headscarves and other religious or cultural symbols
- Allow for adaptations to our policy on the grounds of equality by asking pupils or their parents/carers to get in touch with a designated contact at each school, who can answer questions about the policy and respond to any requests

### 3. Limiting the cost of school uniform

Our schools have a duty to make sure that the uniform we require is affordable, in line with statutory [guidance](#) from the Department for Education on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents and carers' ability to 'shop around' for a low price.

**We will make sure school uniform:**

- Is available at a reasonable cost
- Provides the best value for money for parents/carers

**We will do this by:**

- Carefully considering whether any items with distinctive characteristics are necessary
- Limiting any items with distinctive characteristics where possible
- Limiting items with distinctive characteristics to low-cost or long-lasting items
- Considering cheaper alternatives to school-branded items, such as logos that can be ironed on, as long as this doesn't compromise quality and durability
- Avoiding specific requirements for items pupils could wear on non-school days, such as coats, bags and shoes
- Keeping the number of optional branded items to a minimum, so that the school's uniform can act as a social leveller
- Avoiding different uniform requirements for different year/class groups
- Avoiding different uniform requirements for extra-curricular activities
- Considering alternative methods for signalling differences in groups for inter school competitions, such as creating posters or labels
- Making sure that arrangements are in place for parents to acquire second-hand uniform items
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents of any changes
- Consulting with parents and pupils on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy

## **4. Expectations for our school community**

### **4.1 Pupils**

Pupils are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

### **4.2 Parents and carers**

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- Clean
- Clearly labelled with the child's name
- In good condition

Parents are also expected to contact the Principal if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics

- The cost of the uniform

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner. Disputes about the cost of the school uniform will be:

- Resolved locally
- Dealt with in accordance with the Trust's Complaints Policy

The school will work closely with parents to arrive at a mutually acceptable outcome.

#### **4.3 Staff**

Staff will closely monitor pupils to make sure they are in correct uniform. They will give any pupils and families breaching the uniform policy the opportunity to comply, but will follow up with the Principal if the situation doesn't improve.

Ongoing breaches of our uniform policy will be dealt with by each school's Behaviour Policy.

In cases where it is suspected that financial hardship has resulted in a pupil not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

#### **4.4 Governance**

The Local Board will review this policy and make sure that it

- Is appropriate for the context of our schools
- Is implemented fairly across the schools
- Takes into account the views of parents, carers, staff and pupils
- Offers a uniform that is appropriate, practical and safe for all pupils

The Local Board will also make sure that the school uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every five years.

### **5. Monitoring arrangements**

This policy will be reviewed annually. At each review, it will be approved by the Local Board.

### **6. Links to other policies**

This policy is linked to our:

- Behaviour Policy
- Equality information and objectives statement
- Anti-bullying policy
- Complaints Procedure

## Appendix A

## Expectations for school uniform

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|  <p><b>Bacton</b><br/>Primary School</p> <p>WORKING TOGETHER, AIMING HIGH</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p><b>Our school's uniform</b></p> <ul style="list-style-type: none"> <li>• Bacton logo sweatshirt, cardigan, bookbag, PE bag, PE t-shirt and sunhat</li> <li>• All Bacton logo uniform is optional - alternatives in plain red available at retailers</li> <li>• Long hair to be tied back</li> <li>• A watch (must not have internet access) and one discreet stud or small hoop in each ear is the only permitted jewellery. No other piercings or jewellery is allowed</li> <li>• Bookbags in EYFS and KS1, small backpack in KS2</li> <li>• Black or grey pinafore dress, summer red/white checked dress, skirt</li> </ul> | <ul style="list-style-type: none"> <li>• White blouse/shirt/polo shirt</li> <li>• Red jumper/cardigan or Bacton Primary sweatshirt/cardigan.</li> <li>• Black or grey trousers or shorts</li> </ul> <p><b>Shoes</b><br/>Children should wear sensible shoes in black. Open toed sandals are not permitted.</p> <p><b>Physical Education (PE)</b></p> <ul style="list-style-type: none"> <li>• Black Shorts</li> <li>• Red/logo t-shirt</li> <li>• White Socks Trainers/Plimsolls</li> </ul> <p><b>For Cooler Weather</b></p> <ul style="list-style-type: none"> <li>• Black Tracksuit Bottoms</li> <li>• Black Jumper/Sweatshirt (No hoods or zips please)</li> </ul> |
| <p><b>Purchasing School Uniform:</b></p> <p>We have a uniform supplier where you can purchase uniform with logo.<br/> <a href="https://www.brigade.uk.com/parents/">https://www.brigade.uk.com/parents/</a> and <a href="https://www.yourschooluniform.com/">https://www.yourschooluniform.com/</a></p> <p>All items of school uniform also readily available from clothes retailers and supermarkets</p> <p><b>Second Hand Uniform:</b></p> <p>We have a selection of second hand uniform available for a small donation, please ask at the office. Sales are also held in the playground from time to time.</p> <p><b>Book bags:</b> Book bags with the school logo on are available to buy from the school office. Please check your child's bag for letters etc every evening and make sure that they bring it to school each day.</p> <p><b>Water bottles:</b> We ask that all children bring in a water bottle from home every day so that they can have access to water all of the time. These can be re-filled during the day if need be. (Please only send water for drinking in class). No glass please.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p>Contact Details regarding the Uniform Policy:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>Designated Contact: Donna Simonds/Dawn Ferguson</p> <p><a href="mailto:admin@bactonschool.org.uk">admin@bactonschool.org.uk</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## Appendix B

## Expectations for school uniform

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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p><b>Our school's uniform</b></p> <ul style="list-style-type: none"> <li>• Mendlesham logo sweatshirt, cardigan, bookbag, PE bag, PE t-shirt and sunhat</li> <li>• All Mendlesham logo uniform is optional - alternatives in plain royal blue are available at retailers</li> <li>• Long hair to be tied back</li> <li>• A watch (must not have internet access) and one discreet stud or small hoop in each ear is the only permitted jewellery. No other piercings or jewellery is allowed</li> <li>• Bookbags in EYFS and years 1-4, small backpack in Upper KS2</li> </ul> | <p><b>School Uniform:</b><br/>         Grey trousers, shorts, skirt or pinafore dress<br/>         White polo shirt<br/>         School or plain royal blue sweatshirt/cardigan<br/>         Black school shoes<br/>         Blue gingham dress in the Summer</p> <p><b>Shoes</b><br/>         Children should wear sensible shoes in black. Open toed sandals are not permitted.</p> <p><b>Physical Education (PE)</b></p> <ul style="list-style-type: none"> <li>• Royal blue shorts</li> <li>• White / logo t-shirt</li> <li>• White Socks Trainers/Plimsolls</li> </ul> <p><b>For Cooler Weather</b></p> <ul style="list-style-type: none"> <li>• Jogging Bottoms</li> <li>• Plain Sweatshirt</li> </ul> |
| <p><b>Purchasing School Uniform:</b><br/>         We have a uniform supplier where you can purchase uniform with our logo.<br/> <a href="https://www.brigade.uk.com/parents/">https://www.brigade.uk.com/parents/</a> and <a href="https://www.yourschooluniform.com/">https://www.yourschooluniform.com/</a></p> <p>All items of school uniform also readily available from clothes retailers and supermarkets</p> <p><b>Second Hand Uniform:</b><br/>         We have a selection of second hand uniform available for a small donation. Please ask at the office. Sales are also held in the playground from time to time.<br/>         Book bags and PE bags can be purchased directly from school.</p> <p><b>Water bottles:</b> We ask that all children bring in a water bottle from home every day so that they can have access to water all of the time. These can be re-filled during the day if need be. (Please only send water for drinking in class). No glass please.</p> <p><b>Book bags:</b> Book bags with the school logo on are available to buy from the school office. Please check your child's bag for letters etc every evening and make sure that they bring it to school each day.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>Contact Details regarding the Uniform Policy:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p><i>Donna Simonds, Rebecca Riches</i><br/> <a href="mailto:admin@mendleshamschool.org.uk">admin@mendleshamschool.org.uk</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |