



Mobile Phone Policy (Pupils)

History:

Issue No	Lead Personnel	Date Written	Approved by Trust on	Review Date	Comments
V1	Executive Principal	June 2026	July 2026	Summer 2027	

1. Aims

We aim to maintain a calm, safe and focused learning environment where mobile phones or devices with smart based technology are not permitted or used by pupils during the school day (also see footnote).

2. Use of Mobile Phones in School

- Mobile phones are not permitted for use by pupils during the school day.
- Smart watches or any wearable devices with communication, internet access, or camera functions are not permitted in pupil possession during the school day.
- If a pupil brings a mobile phone or smart watch to school, it must be handed into the school office on arrival. This facility is only available to year 5 and 6s. Younger children are transported to and from school by parents and do not need to bring a mobile phone in any case (see 4. Exceptions)
- Devices will be stored securely in the office for the remainder of the day.
- Devices will be returned to pupils at the end of the school day.

3. School Trips and Residential Visits

- Pupils are not permitted to bring mobile phones or smart watches/devices on school trips or residential visits.

4. Exceptions

In exceptional circumstances, pupils may be permitted to use a mobile phone in school.

- This will only be agreed where there is a clear medical need supported by a doctor's note, for example diabetes monitoring, in line with guidance that reasonable adjustments should be made for medical conditions.
- Permission must be requested in writing by parents/carers, include associated evidence and be approved by the Principal.

5. Breach of Policy

- Any phone or device found in a pupil's possession during the school day will be confiscated and taken to the office.
- It should then be collected by a parent/carer at the end of the school day or later if parents/carers are unavailable.
- Repeated breach of the policy would result in parents/carers being required to attend a meeting at school and further escalation of consequences for the pupil.

Footnote: for the purposes of this policy, smart devices and mobile phones include: mobile phones and other smart technology with similar functionality to mobile phones (for example the ability to send and/or receive notifications or messages via mobile phone networks or the ability to record audio and/or video/still images) throughout the school day, including during lessons, the time between lessons, breaktimes and lunchtime or on school trips/residentials.